

Youth Committee Meeting Minutes

**May 17, 2016
1:00 p.m. to 2:30 p.m.**

**Workforce Development Board of South Central Wisconsin
3513 Anderson Street, Suite 104
Madison, WI 53704**

Members Present: Randy Guttenberg, Chair; Laura Cataldo, Rich Hands, John Lalor

Staff Present: Pat Schramm, Seth Lentz, Tia Rice, Erin Bechen

Via Phone: Brian Pulford

Guests Present: Lisa Hollmen

Agenda Item 1 – Welcome & Introductions

Guttenberg called the meeting to order at 1:05 p.m. and noted a quorum was present. Guttenberg welcomed everyone.

Agenda Item 2 – Review & Approval of the February 15, 2016 Meeting Minutes

Guttenberg asked for a motion to approve the minutes of the February 15, 2016 Youth Committee meeting as presented. Cataldo moved to approve the minutes as presented. Hands offered the second. No discussion followed on this motion. The vote was unanimous in favor of the motion.

Agenda Item 3 – Review and Approval of Out of School Youth Recommendation

Schramm shared that we went to bid in October and were seeking organizations that wanted to work with us on an Out of School (OSY) design. This team did three working sessions to create an OSY model. Schramm reviewed the WorkSmart service model and noted that the work was anchored around this base system. The goal was to create functions of OSY that would be supported by the base system.

Schramm said the biggest theme is a new staff roll. In the youth system, the primary staff will be called Transition Coordinators.

Stage 1 – Recruitment and Triage – Assessment of the right employability plan and Career Pathways. The Dane County School Consortium (DCSC) and Operation Fresh Start (OFS) and the college will all play this role. We will only pay for DCSC and OFS staff as the college already has this position in Training Navigators.

Stage 2 – Middle College – Staffing to support Middle College. This person would also be called a Transition Coordinator.

Stage 3, 4 and 5 – May all happen at the same time.

Stage 6 – Career Services – Career service staff can work with individuals on tool box offerings like work experience, on the job training, support services.

Schramm shared that we need someone who serves as a Resource Specialist at the college that can assist with dealing with personal issues (i.e. family issue, health care issues, etc.). Proposing to hire someone in Madison to serve this function. In the other counties, we would work with the Human Service departments to designate staff for this.

Dane County Schools Consortium (DCSC)

Schramm shared that Josh Fassl of the DCSC has stated that target OSY will be those who have dropped out or students who have graduated but don't have a career pathway. He is proposing to do a phased in approach with deployment into pods (areas of schools). DSCS will have one Transition Coordinator. The Transition Coordinator will stay with the student.

Schramm shared that in WIOA, mentor/caring adult is an important component in success.

OFS

OFS has a methodology for triage where they have staff who do triage and set expectations. OFS will leverage the Youth Build program in construction and conservation and this is a starting point in pathways. Youth Build has let the schools do a recovery program that is 900 hours; we will come in during that time

STRIVE program – employability skills at the front end and training to follow. They would run three cycles – one in the fall, one in January and spring.

In terms of Transition Coordinators, there would be one for pathways and one for STRIVE.

Madison College / MPTC

The Technical Colleges will get students from their GED programs. The Training Navigators goal will be to get Youth into post-secondary education.

Guttenberg asked if everyone had a chance to offer input on the model. Schramm shared that the team helped create the model and also saw all budget pieces, etc.

Cataldo suggested using the pathway model to present to the Board members at the Board meeting.

Schramm reviewed the detailed budget associated with each contractor. The total recommendation will serve approximately 344 students.

Recommendation:

- For July 1, 2016 through June 30, 2017

- Dane County School Consortium:
\$125,168 to serve up to 75 students in Out of School Youth programming
- Dane County School Consortium:
\$90,931 to serve up to 63 students in Middle College
- Operation Fresh Start:
\$419,547 to serve minimum of 106 students (plus Resource Specialist for the region)
- Opportunities Inc.; \$39,617
- Madison College:
\$166,169 to serve a minimum of 90 students between Out-of-School Youth and Middle College programming
- Moraine Park Technical College
\$31,096 to serve a minimum of 10 students
- Training and support services; \$778,458

MOTION: Guttenberg asked for a motion to approve the framework presented along with the budget recommendation as presented. Pulford moved to approve the motion as presented. Cataldo offered the second. No discussion followed on this motion. The vote was unanimous in favor of the motion.

Lalor asked about the funding streams. Schramm shared that these are all placeholders and if we are not spending the funds as they ramp up, when we get to November/December, we can reevaluate funds.

Lalor asked about the response from CESA 2. Guttenberg shared that CESA 2 is a very large region so there is a partnership but it isn't large.

Hands asked about the composition and breakdown of students in the DCSC. Schramm shared that those schools are the hubs but we don't know where the schools and students are yet.

Agenda Item 4 – Update on Pending Grants

Independent Living Grant – We submitted the grant with WOW and Southwest so it incorporates 15 counties. The grant is three parts: 1) reaching in with county staff when students are aging out of foster care to start the transition. For students in foster care, there are educational scholarships available; 2) reaching out to students who have transitioned out of foster care (would be our out of school youth) and involving them in the OSY program; 3) establishing a youth council of people aged out of foster care who would be advisors; 4) development of a resource bank for the county staff.

Youth Apprenticeship (YA) – Asked for under \$400,000. Our YA programs are doing more industry certifications so companies are jumping on.

Agenda Item 5 – Adjournment

With no additional business for the Committee, Pulford moved to adjourn at 2:05 p.m.

Adjourned: 2:05 p.m.

Respectfully Submitted:

Laura Cataldo

Youth Committee Meeting Minutes
May 17, 2016

Board Secretary
Workforce Development Board of South Central Wisconsin, Inc.

Attachment for Board Records:

- Agenda
- Draft Minutes from February 15, 2016
- Recommendation Document and Budget for OSY