

# Hire the right talent and save

Get reimbursed for the cost of training new hires with the On-the-Job Training program



**Who's It For?** On-the-Job Training (OJT) is designed with business in mind. We know the process to bring on a new worker can be expensive and time consuming. With the OJT program, you can hire and train new talent with the specific technical skills needed for the job and get reimbursed for your efforts.

## OJT Benefits

- ✓ Minimize expenses of training new employees
- ✓ Cash reimbursement up to \$5,000 (not a tax credit)
- ✓ Streamline your hiring process and get back to business
- ✓ Minimal paperwork
- ✓ Train your new talent your way
- ✓ Continuous support from our professional staff

[www.worksmartnetwork.org](http://www.worksmartnetwork.org)

**WORKFORCE  
DEVELOPMENT BOARD**  
OF SOUTH CENTRAL WISCONSIN

**worksmart  
network**

## Train your new talent at a reduced cost

The On-the-Job Training (OJT) Program is an affordable way to train and invest in new workers to help expand your business. Plus, you'll be helping local workers—adults, laid-off workers and even young workers—move into rewarding careers while helping your business grow.

### How It Works

#### 1 Tell us your hiring needs

We'll ask you some basic questions about your company and the position(s) you need filled, along with any employee training you currently offer.

#### 2 Develop a training plan

We'll help you customize a training plan for the position(s) you need filled. You'll use this as a guide to train your new employee(s).

#### 3 Begin training in 1-2 weeks

Select the candidate of your choice and complete just a few minutes of paperwork. You could begin training in as little as 1-2 weeks<sup>3</sup>. Rest assured that we'll be here to provide any assistance you need through the process.

#### 4 Get reimbursed

Reap the benefits with a cash reimbursement (not a tax credit) from us. It's all to help recover the costs linked to the skill training of your new employee(s).

\$194,212

We've helped local businesses in our area save nearly \$195K in training costs with the OJT program<sup>2</sup>

## Are you ready? Start today.

The WorkSmart Network in collaboration with the Workforce Development Board of South Central Wisconsin can help your business with its talent needs with the OJT program.

If you're ready to take the next step with an OJT, we can help. **Contact us before you hire to learn more:**

Danica Nilsestuen, Director of Business Services, 608.249.9001 x227 or email [dnilsestuen@wdbscw.org](mailto:dnilsestuen@wdbscw.org)

“Often times, good companies and good workers have a hard time finding each other. The OJT program helped us put those links together. Plus the staff has always been professional and courteous.”

-- Amcor Flexibles, Madison

<sup>1</sup>Employment positions must not have the effect of filling a vacancy created by an employer terminating a regular employee or otherwise reducing its workforce for the purpose of hiring an OJT candidate, nor can it result in filling a position when any other person is on layoff or strike or engaged in a labor dispute for the same or substantially equivalent job within the same organizational unit. <sup>2</sup>Data source: Workforce Development Board of South Central Wisconsin proprietary data. <sup>3</sup>Time may vary based on circumstances. The WorkSmart Network and the Workforce Development Board of South Central Wisconsin are equal opportunity employer/program service providers. This product was created with funding from the Workforce Innovation and Opportunity Act (WIOA). If you need assistance to access our services in a different language or need this material in an alternative format, contact us. Deaf, hard of hearing or speech impaired callers may reach us by using Wisconsin Relay Services at 711. Proud partners of the American Job Center network.

