

Local Elected Officials Meeting Minutes

Christopher Polzer, Columbia County Board Chair
Joe Parisi, Dane County Executive
David Frohling, Dodge County Board Chair
Steven Nass, Jefferson County Board Chair
Kenneth Borzick, Marquette County Board Chair
Timothy McCumber, Sauk County Board Chair

Friday, July 7, 2023
9:00 a.m. to 10:00 a.m.

Workforce Development Board
3513 Anderson Street, Suite 104
Madison, WI 53704

Members Present: Christopher Polzer, David Frohling, Timothy McCumber, Steven Nass, Joe Parisi

Staff Present: Seth Lentz, Lameece Tyne, Jackie Hall, Chris Ziegel

Guests Present: Jeff Kostelic

Agenda Item 1 – Welcome & Introductions

McCumber called the meeting to order at 9:01 a.m. and welcomed everyone.

Agenda Item 2 – Review & Approval of the June 22, 2022 Meeting Minutes

McCumber asked for a motion to approve the minutes of the June 22, 2022 Local Elected Officials meeting as presented. Polzer moved to approve the minutes as presented. Parisi offered the second. No discussion followed on this motion. The vote was unanimous in favor of the motion.

Agenda Item 3 – Election of Officers

McCumber acknowledged no changes have been made to the Chairs of County Boards for the region and opened up discussion surrounding any proposed changes to the election of current Officers. No changes were proposed.



Partnerships and pathways for economic growth

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Agenda Item 4 – WDB and System Updates

Lentz referred Officials to the *Corporate Budget* handout and noted financials remain consistent with prior years. Overall budget reflects a 13% increase in expenditures. Staffing increases have been approved and are expected with the addition of a Development Director, aimed to lead industry engagements and facilitate new and continuing partnerships. The position will also focus on pursuing additional grant opportunities.

Lentz provided updates on organizational and compliance elements. Several monitoring engagements were conducted last year by the Department of Workforce Development (DWD) and the Department of Labor (DOL). All instances were completed with no disallowed costs or concerns. As per DWD recommendation, adjustments to policy verbiage have been updated.

Lentz noted the Memorandum of Understanding for each of the region’s job centers. The 2023-2024 MOU guidance has been released by the Department of Workforce Development (DWD). WDA 10 plans to submit an amendment in lieu of the full MOU, assuming no changes to service provisions have been made.

Lentz informed Officials that the state of Wisconsin is working with the Governor’s Council on Workforce Investment to prepare the 2024-2027 Workforce Innovation and Opportunity Act Combined State Plan.

Lentz motioned Officials to the *Grants Summary* handout and provided a brief explanation of the grants administered on behalf of the Board. Apprenticeship grants are heavily invested in by DWD and the Independent Living grant is provided to the Board on behalf of the Department of Children and Families. The Worker Advancement Initiative grant helps to augment core WIOA funding and fills gaps throughout the region. The Board expects another 10% reduction in WIOA funding for Program Year 2023 (July 1, 2023 – June 30, 2024). The Department of Corrections and the Bureau of Apprenticeship Standards will extend their contracts for another year. The Worker Advancement Initiative grant is expected to end as of 9/30/2024 with the participant requirements having been achieved. The grant has provided the Board with many collaborations with local organizations.

Polzer noted the handout suggests the end date of the WAI grant as of 9/30/2023 and requested confirmation on the grant end date.

Tyne responded that DWD has provided a grant extension up to 9/30/2024.

Lentz outlined collaboration with the state on DOL’s Job Quality Academy Summit, helping to define principles with quality jobs, how local organizations can work with state on additional investments into workforce development, and how local workforce development boards are reinforcing principles and investments to support quality jobs.

Lentz spoke on working with the City of Madison staff on green initiative opportunities as well as additional work with United Way, and engagement with county partners.

Lentz summarized the Dislocation Update handout and provided details on dislocations occurring in the region for Program Year 2022 (July 1, 2022 – June 30, 2023).

Lentz presented to the Officials the Federal Performance Scorecard for WIOA Adult, Dislocated Worker, and Youth programs. The Measurable Skill Gain metric is reported upon completion of trainings. Contractors are working on finalizing the data for Program Year 2022. High employment rates for many in our region.

Agenda Item 5 – Review and Approval of Workforce Innovation and Opportunity Act Program Elements

- **WIOA Funded Services and Budget**

Lentz went over the Contract Recommendations. Review committees met and agreed upon recommendation for contracts from procurement. Lentz reviewed each contractor and their service region. CACs provide part-time WIOA and part-time IL services.

Lentz provided an overview of the contractors, contract amounts, programs served, and staff deployment for each contractor by local region.

Lentz detailed PY2023 budget projections for service contracts, training strategies, supportive services, and system project support. Resources are retained in-house and provided to service delivery contractors.

Parisi inquired if the Board is involved with the Drive program offered by Operation Fresh Start (OFS).

Lentz explained the Board does not fund their program. The Board is able to provide participants with other supportive services through means of WIOA or WAI funding, if needed. The OFS Resource Specialist refers these supports to applicable participants. The Board is currently working with the Department of Transportation (DOT) on the 2022-2024 Highway Construction Workforce Partnership grant and will refer this request to DOL for brainstorming.

McCumber questioned OFS's attainment of vehicles used through the Drive program.

Parisi outlined county vehicles have been donated to help with the program. OFS works with Madison School * Community Recreation (MSCR) to provide adult supervision when needed. The program initially was piloted in two high schools and has since expanded to many more. The program provides

training and transportation. A similar offering is held by the Young Women's Christian Association of the United States of America, Inc. (YWCA) for individuals who have lost their license.

McCumber requested a motion to approve the WIOA budget for PY2023 as presented. Nass moved to approve the WIOA budget as presented. Parisi offered the second. No discussion followed on this motion. The vote was unanimous in favor of the motion.

Agenda Item 6 – Schedules, Activities, and Events

Lentz summarized year-end processes and detailed the review of items that will be covered at the September Board of Directors' meeting. Board membership and recruitment has been an active process over the summer and appointment requests will be made in the fall.

Lentz provided a formal invitation to attend this year's Annual Celebration which will mark the Board's 40th year as an organization. Further details to come.

Lentz pointed out new county workforce profiles have been posted by DWD which provides updated workforce data for each County in Wisconsin.

Agenda Item 7 – Adjournment

With no additional business, McCumber moved to adjourn the meeting.

Adjourned: 9:48 a.m.

Respectfully Submitted:

Pam Christenson
Board Secretary
Workforce Development Board of South Central Wisconsin, Inc.

Attachments for Board Records:

- June 22, 2022 Draft Meeting Minutes
- LEO Meeting PowerPoint
- Grants Summary Handout
- Corporate Budget Handout
- February 2023 Financial Statements
- 2022-2023 Dislocation Report Handout



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