

## **Youth Committee Meeting Minutes**

**Randy Guttenberg, Co-Chair—Youth  
Elizabeth Roddy, Co-Chair—Youth  
Francis Langer, Board Chair  
Laura Cataldo, Past-Chair  
Michelle Eilbes, Fred Hebert, Chuck Klein,  
Jennifer Klein, Pam Korth,  
Melissa Montey, Charles Poches,  
Lisa Pollard, Calvin White Eagle, Hugh Wing**

**Thursday, January 27, 2022  
10:00 a.m. to 12:00 p.m.**

**Workforce Development Board  
via Conference Call  
(312) 626-6799  
Meeting ID: 944 0618 3632**

**Members Present:** Randy Guttenberg, Co-Chair; Elizabeth Roddy, Co-Chair; Laura Cataldo; Michelle Eilbes, Francis Langer, Melissa Montey, Lisa Pollard, Calvin White Eagle, Hugh Wing

**Staff Present:** Seth Lentz, Lameece Tyne, Jackie Hall, Chris Ziegel, Jeff Westra, Becca Collins

**Guests Present:** Jon Danforth, Julie Enloe, Chan Stroman

### **Agenda Item 1 – Welcome and Introductions**

Guttenberg called the meeting to order at 10:02 a.m. and welcomed everyone. Everyone introduced themselves.

Lentz provided a brief introduction for new Committee member, Hugh Wing.

### **Agenda Item 2 – Review and Approval of the September 9, 2021 Youth Committee Minutes**

Guttenberg asked for a motion to approve the September 9, 2021 Youth Committee minutes as presented. Roddy moved to approve the motion as presented. Pollard offered the second. No discussion followed on this motion. The vote was unanimous in favor of the motion.

### **Agenda Item 3 – Grants and Program Updates**

Lentz briefed the Committee with updates on the *Grants Summary* handout. The Adult Reentry and Employment Strategic (ARES) Implementation Grant has been wrapped up. The Windows to Work grant has received increases to funding to account for expansion into the Columbia Correctional Institution, as well as additional staffing for the Oak Hill Correctional Institution. The Statewide Employment Recovery Dislocated Worker grant has received increases to funding for further expansion. The Independent Living grant has received increases to funding. The Worker Advancement Initiative (WAI) grant has been awarded. The State Apprenticeship Expansion Grant (SAE2020) has been awarded.

Lentz provided updates to the additional funding received under the Independent Living grant. Funds were directly allocated to individuals to help with support through the COVID-19 environment.

Lentz detailed the utilization of the WAI grant to help augment existing WIOA funding. The funds will provide stipends to help individuals participate within cohort trainings.

Lentz noted the Worker Innovation Grant program has been awarded to Madison College and Operation Fresh Start. Representatives from each organization are scheduled to appear at the February 9<sup>th</sup> Board of Directors' meeting.

Lentz spoke on the recent grant awarded to the City of Madison from the National League of Cities.

Wing provided an overview of the investments the City of Madison contribute to adult and youth employment and the benefits of the recently awarded grant.

#### **Agenda Item 4 – Monitoring Reflections and Performance**

Lentz reviewed the DWD monitoring process conducted in December 2021. Highlights include the braiding of fund sources, successful training tools and strategies, and continuous improvement of customer satisfaction. Governance structure and agreement languages will need to be updated.

Hall briefed the Committee on the local monitoring process conducted between October and December 2021. Highlights include a significant decrease in reporting issues, consistent program performance, and diverse population engagement and enrollment.

Collins spoke on the WIOA Customer Satisfaction Survey sent out by DWD and provided an overview of the stats received.

Roddy inquired on the number of survey respondents.

Collins answered that 66 individuals fully-completed the survey.

Pollard and Langer congratulated staff on the positive outcomes.

Lentz summarized revisions to the Youth Incentives policy to increase participation and provide a more simplified process for participant enrollment. The current policy incentivizes based upon the number of milestones achieved, whereas a revision is recommended to provide set amounts for each milestone.

Hall noted that contractors have expressed their appreciation of this new policy and feedback has been incorporated from them into the creation and revisions of this policy.

Cataldo inquired if the values can be adjusted based on the activity.

Wing suggested hierarchy-based activities and respective values for each.

Lentz acknowledged the evaluation of values will be conducted.

Roddy suggested direct input from individuals to help to frame future revisions.

Lentz added that the policy will continue to be evaluated and adjusted as needed.

#### **Agenda Item 5 – Adjournment**

With no additional business for the Committee, Guttenberg motioned to adjourn at 11:08 a.m.

Adjourned: 11:08 a.m.

Respectfully Submitted:

Pam Christenson  
Board Secretary  
Workforce Development Board of South Central Wisconsin, Inc.

#### Attachments for Board Records:

- Minutes from September 9, 2021
- Youth Presentation PowerPoint
- Grants Summary Handout
- NLC Youth Excel Communications Handout
- Equitable Access to STEM Ed & Training for Emerging Adults 16-24 Handout