

Board of Directors' Meeting

**Wednesday, September 29, 2021
10:00 a.m. to 12:00 p.m.**

**Workforce Development Board
via Conference Call
(312) 626-6799
Meeting ID: 938 2502 9745**

Members: Laura Cataldo, Chair; Francis Langer, Chair-Elect; Pam Christenson, Past-Chair; Elizabeth Roddy, Secretary; Mel Bruins, Marcia Christiansen, Randy Guttenberg, Richard Hands, Lindsay Jones, Todd Kearney, Chuck Klein, Jennifer Klein, Pam Korth, Barb LeDuc, Margaret Leitinger, Ann McNeary, Linda Mingus, Melissa Montey, Nikia Morton, Charles Poches, Lisa Pollard, Dave Robinson, Dave Shaw, Bryan Woodhouse

Staff: Seth Lentz, Lameece Tyne, Jackie Hall, Chris Ziegel, Erin Bechen, Becca Collins, Briana Shekels

Guests: Jen Arzt, Julie Enloe, Jason Frey, Rebecca Kikkert

Agenda Item 1 – Introductions & Announcements

Cataldo welcomed everyone, called the meeting to order at 10:03 a.m., and noted there was no one registered for public comment.

Lentz informed the Board of the departure of Erin Bechen from the WDBSCW staff and thanked her for her contributions.

Agenda Item 2 – Review and Approval of the May 26, 2021 Board Meeting Minutes

Cataldo asked for a motion to approve the minutes of the May 26, 2021 Full Board meeting minutes as presented. Kearney moved to approve and Leitinger offered the second. No discussion followed on this motion. The vote was unanimous in favor of the motion.

Agenda Item 3 – Report of the Executive Committee

Cataldo reviewed the agenda items discussed from the June 24th and August 26th Executive Committee meetings including job center updates, board member vacancies & renewals, and leadership & officer nominations. Members were encouraged to express their interest for an officer position on the Board to contact Lentz or Cataldo. Additional agenda items discussed include review of the fiscal report and budgeting projections for the next fiscal year.

Agenda Item 4 – Report of the Youth Committee

Guttenberg briefed Members on the agenda items discussed at the September 9th Youth Committee meeting including programmatic reporting updates.

Lentz added additional data and information is available and can be provided to Members as requested.

Hall summarized the system design for WIOA Youth program activity in program year 2020 (July 1, 2020 – June 30, 2021). Barriers that were reported by participants remain relatively unchanged from prior years with the largest barrier reported as Low Income. 31 participants have exited to post-secondary education or employment with average hourly earnings of \$13.33.

Leitinger inquired on average hourly earnings for the prior program year.

Hall responded average hourly earnings for the prior program year were \$11.50.

Hall presented the federal performance scorecard metrics and scoring. All goals for the region have been met or exceeded.

Lentz articulated that the scorecard is the performance standard set with DWD and the Department of Labor (DOL). Enrollments will increase as more partner establishments and programs continue to reopen.

Guttenberg reflected on the Youth Committee discussion involving the options of contract procurement for program year 2022 or renewal of existing contracts.

Lentz articulated that overall program performance and contractor relationships are in good standing.

Cataldo requested a motion to approve the recommendations for contract renewals as presented. Guttenberg moved to approve the recommendations as presented. Langer offered the second. Pollard abstains. No discussion followed on this motion. The vote was unanimous in favor of the motion.

Agenda Item 5 – Report of the Planning & Development Committee

Leitinger briefed Members on the agenda items discussed at the September 16th Planning & Development Committee meeting including programmatic reporting updates.

Lentz directed Members to the *September 2021 Grants Activity Handout* which provides a summary of the grants administered by the Workforce Development Board of South Central Wisconsin and was a request from Committee Members at the prior Planning & Development Committee meeting.

Leitinger recognized Board staff for the handout. Kearney and Cataldo concurred.

Hall went over the WIOA Adult participant profiles and demographics of participants served in PY20. The design focuses on strategic investment to support postsecondary education and/or employment. 296 participants were served, with 58 participants exiting to employment with an average hourly wage of \$19.74 reported at exit.

Hall covered the WIOA Dislocated Worker participant profiles and demographics. 258 participants were served, with 57 participants exiting to employment with an average hourly wage of \$23.19 reported at exit.

Lentz expressed concern over the significant increase of individuals who identify as Low Income in comparison to prior years.

Hall informed the Committee on the federal performance scorecard metrics and scoring. All goals for the region have been met or exceeded.

Leitinger reflected on the Planning & Development Committee discussion involving the options of contract procurement for program year 2022 or renewal of existing contracts.

Cataldo requested a motion to approve the recommendations for contract renewals as presented. Kearney moved to approve the recommendations as presented. Hands offered the second. LeDuc abstains. Woodhouse abstains. Pollard abstains. No discussion followed on this motion. The vote was unanimous in favor of the motion.

The final audit report will be presented to the Audit Committee and Board of Directors' at the December 8th meeting.

Agenda Item 6 – Report of the Audit Committee

Kearney briefed Members on the agenda items discussed at the September 21st Audit Committee meeting including details on the WIPFLI audit which occurred from September 20th through September 23rd. The results of the audit will be covered at the December 8th Audit Committee meeting.

Tyne added that a portion of the audit was conducted onsite which made the process easier than the preceding year's, all-virtual audit.

Agenda Item 7 – Presentation on CWI Strategic Planning

Cataldo provided an introduction for Rebecca Kikkert, Office of Special Initiatives Director at Wisconsin's Department of Workforce Development's Division of Employment & Training.

Kikkert provided a presentation from the Governor's Council on Workforce Investment (CWI) entitled *Strategic Planning & Future Employer Outlook*.

Agenda Item 8 – Adjournment

Cataldo noted the next Board of Directors’ meeting will be held on December 8th, 2021.

With no additional business for the Board, Cataldo made a motion to adjourn at 12:06 p.m.

Adjourned: 12:06 p.m.

Respectfully Submitted:

Elizabeth Roddy
Board Secretary
Workforce Development Board of South Central Wisconsin, Inc.

Attachment for Board Records:

- Minutes from May 26, 2021
- Full Board PowerPoint
- September 2021 Grants Activity Handout
- Draft Financials Ending June 30, 2021

