

Executive Committee Meeting

Laura Cataldo, Chair
Francis Langer, Chair-Elect
Pam Christenson, Past Chair
Elizabeth Roddy, Secretary
Paul Dietmann, Treasurer
Todd Kearney, Chair—Audit Committee
Kathy Cromey, Co-Chair—Planning & Development Committee
Margaret Leitinger, Co-Chair—Planning & Development Committee
Randy Guttenberg, Chair—Youth Committee

Thursday, May 11, 2021
11:00 a.m. to 12:00 p.m.

Workforce Development Board
via Conference Call
(312) 626-6799
Meeting ID: 920 6600 5082

Members: Laura Cataldo, Paul Dietmann, Todd Kearney, Francis Langer, Margaret Leitinger, Elizabeth Roddy, Randy Guttenberg

Staff: Seth Lentz, Lameece Tyne, Chris Ziegel

Agenda Item 1 - Welcome

Cataldo welcomed everyone and called the meeting to order at 11:03 a.m.

Agenda Item 2 - Review and Approval of the April 29, 2021 Committee Meeting Minutes

Cataldo requested a motion to approve the minutes of the April 29, 2021 Executive Committee meeting as presented. Langer moved to approve and Roddy offered the second. No discussion followed on this motion. The vote was unanimous in favor of the motion.

Agenda Item 3 - Closed Session - Personnel Discussion

Cataldo requested motion to enter into closed session to discuss personnel. Guttenberg made a motion to move the committee into closed session. Kearney offered the second. The vote was unanimous in favor of the motion.

The committee discussed personnel and conducted the Executive Evaluation.



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WDBSCW
3513 Anderson St, Ste 104
Madison, WI 53704 USA

+1 608 249 9001
info@wdbscw.org
www.wdbscw.org

Cataldo requested motion to enter into open session. Guttenberg made a motion to move the committee into open session. Kearney offered the second. The vote was unanimous in favor of the motion.

Agenda Item 4 – Discussion and Approval of the PY21 WDB Corporate Budget

Lentz reviewed the Corporate Budget document. Staff is requesting that the Executive Committee approve a baseline budget until the Board receives its PY21 allocations. Staff will ask the Executive Committee to reconsider the corporate budget for any adjustments after we receive the PY21 allocations from the Department of Labor and the State of Wisconsin.

Tyne added budgets include potential staff hiring for a Data position. Corporate expenses are put through a historical analysis to validate the proposed budget.

Kearney inquired if the initial FY2021 projected budget was expended as expected.

Tyne noted the differences in the planned budget and actual budget. Expenditures such as travel and trainings were not fully-utilized with pandemic restrictions in place.

Langer commended Lentz on the thorough and timely updates on grant pursuits.

Cataldo asked for a motion to approve the corporate budget as presented. Langer made motion to approve the PY21 budget, Kearney offered second. The vote was unanimous in favor of the motion.

Agenda Item 5 – Upcoming Meetings and Schedules

Lentz informed Members on the next convenings: May 26th, 2021 for the Full Board and June 24th, 2021 for the Executive Committee.

Agenda Item 6 – Adjournment

Cataldo made a motion to adjourn at 11:41 a.m.

Adjourned: 11:41 a.m.

Respectfully Submitted:

Elizabeth Roddy
Board Secretary
Workforce Development Board of South Central Wisconsin, Inc.

Attachment for Board Records:

- Agenda
- Draft Minutes from April 29, 2021



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- Corporate Budget Handout
- Tentative Meeting Schedule 2021-2022



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