

## **Youth Committee Meeting**

**February 15, 2016  
8:45 a.m. to 10:45 a.m.**

**Workforce Development Board of South Central Wisconsin  
3513 Anderson Street, Suite 104  
Madison, WI 53704**

**Members Present:** Randy Guttenberg, Chair; Laura Cataldo, Tracy Aide, Nick Lampone, Matt Hurtienne

**Staff Present:** Pat Schramm, Seth Lentz, Tia Rice, Erin Bechen

**Via Phone:** Brian Pulford

**Guests:** Lisa Hollmen, Josh Fassl, Jon Danforth

### **Agenda Item 1 - Welcome & Introductions**

Guttenberg called the meeting to order at 8:46 a.m. and noted a quorum was present. Guttenberg welcomed everyone.

### **Agenda Item 2 - Review & Approval of the January 21, 2016 Meeting Minutes**

Guttenberg asked for a motion to approve the minutes of the January 21, 2016 Youth Committee meeting as presented. Cataldo moved to approve the minutes as presented. Lampone offered the second. No discussion followed on this motion. The vote was unanimous in favor of the motion.

### **Agenda Item 3 - Review and Discussion of Middle College Design and Concept Recommendation for PY16 - Action Item**

Guttenberg turned it over to Schramm. Schramm reminded the group that this is the In School Youth (ISY) recommendation and that with the Workforce Innovation and Opportunity Act (WIOA), the youth funding mix has changes; 75% Out of School Youth and 25% In School Youth. There are some challenges with geography of these populations so we will work on some rural strategies and some metro strategies.

Schramm directed members to the recommendation handout and provided an overview to the committee. She noted that the first recommendation is organized to present the skill training strategies delivered at the various college campus locations.

- a. Madison College Truax: Attending students are from Dane County Schools, including Madison Metropolitan Schools. Continue Middle College – 5 days per week – targeted to high school seniors only for Manufacturing and Health Care.

	Recommended \$	# of Students Served
Manufacturing Essentials (manufacturing essential certificate) – Cohort size 16	\$29,000	16
Health Administration – Cohort size 12	\$34,000	12
Total	\$63,000	28

- b. Madison College Truax: Attending students are from Dane County Schools, including Madison Metropolitan Schools. Continue Middle College – 5 days per week – targeted at high school seniors only for Culinary.

	Recommended \$	# of Students Served
Culinary (Professional Chef I) – Cohort size is 12	\$9,000	4

*We are budgeting for a minimum of 4 high school students. We will allocate additional slots for in-school youth if needed on a per student basis at a cost of \$2,250 per student.*

Schramm noted that we are recommending that the culinary be funded as a blended class to include high school seniors and out of school youth 18-24 years. Recruitment of high school students for this cohort has been a challenge. Schramm shared this is the track to the full one year culinary program at the college and includes professional chef 1 and professional chef 2 coursework. There is a high dropout period between 1 and 2 due to the rigor. The recommendation is to blend populations to allow the design to remain a day program and have an amount of ISY and then open it up to OSY. The difference in age shouldn't be dramatic; we will recruit for age.

- c. Madison College Fort Atkinson: Attending high school students are from Jefferson County, primarily Fort Atkinson, Lake Mills and Jefferson High Schools.

	Recommended \$	# of Students Served
Manufacturing Essentials (manufacturing essential certificate)	\$30,500	15

Schramm noted that we are recommending to keep this design the same. This may expand out as there is good retention and recruitment. The difference in cost is due to the faculty seniority.

- d. Madison College North (Columbia, Sauk and Marquette Counties)

We are recommending that Manufacturing classes in the northern area be funded as a blended class to include high school seniors and out of school youth 18 to 24 yrs. We are budgeting for a minimum of 5 high school students. We will allocate additional in school slots if needed at a per

student cost of \$2,143 per student. We will be requesting that this class be run on a non-traditional schedule. Possibly offered winter break and nights.

	Recommended \$	# of Students Served
Basic Gas Metal Arc Welding – 2 credits	\$4,166	
Interpreting Engineering Drawing – 2 credits	\$4,000	
OSHA (\$510 per students)	\$2,550	
Total – full cohort for blended age class - 15	\$10,716	5

- e. Moraine Park Technical College Dodge County: Attending students in Dodge County high schools enrolled in the welding Career Pathway Certificate Program (dual credit offering)

	Recommended \$ In School Youth	#of Students Served
Welding Career Pathway Certificate (\$500 per student x 20)	\$10,000	20
OSHA (\$275 x 20 students per students)	\$5,500	
Total	\$15,500	20

Schramm shared that the Dodge County Schools, Moraine Park Technical College and the Dodge County Manufacturing Alliance have been working over the past 2 years to determine the best strategy to build the talent pipeline for manufacturing jobs within Dodge County and the region. The Collaborators have considered a magnet school concept and/or utilizing the Cardinal Manufacturing curriculum. As of winter 2016, the Dodge County School Superintendents have all agreed to offer the same WTCS Welding Career Pathway Credential throughout the 7 Dodge County high schools. At this stage, the college is requesting that we switch from the Middle College delivery at Moraine Park Technical College and partner with Moraine Park to support the delivery of the Welding Career Pathway certificate, augmented with OSHA10 and possibly adding a prep for college success class. The staff recommends that the Board partner with this change.

She noted that this opportunity will be offered to all Dodge County High School students in the manufacturing career pathway. Twenty scholarship/training supports will be offered to WIOA eligible students. The Workforce Development Board will continue to fund a Training Navigator who will work with the schools to identify WIOA eligible students, complete all enrollment and provide support and transition to employment and post-secondary education if the student continues.

Recommendation #1– Skill Training	\$128,716
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**Recommendation #2**

The Board staff recommends \$100,000 be reserved for Employability Skills Instruction (“Career Services” is the term used in WIOA). As the Out of School Youth Design work is completed, the staff will determine which approved contracts will need to be assigned additional In School Youth funds.

The Board staff will deliver their recommendation for contract modifications in April when the staff makes the recommendations for the PY16 Out of School Youth implementation. If the staff determines that additional providers are needed, they will also make a request to run a request for vendors in May 2016.

Recommendation #2 – Career Services (employability instruction and job placement /work experience development and support)	\$100,000
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### Recommendation #3

Schramm shared that the third recommendation is to reserve just under \$100,000 for work experience wages. Some of the seniors are going to secure jobs but others will need to engage in a subsidized work experience. This recommendation also includes reserving \$50,000+ for transportation. We would work these two amounts together to have funds to support subsidized work experience and transportation to training at the Technical Colleges and events.

Recommendation #3 – Funds to support subsidized work experience and transportation to training at the Technical Colleges and events	\$97,632 for wages + \$50,376 transportation
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**MOTION:** Guttenberg asked for a motion to approve recommendation #1 as presented for skills training. Cataldo moved to approve the motion as presented. Pulford offered the second. No discussion followed on this motion. The vote was unanimous in favor of the motion. Hurtienne abstained.

Schramm noted that the other recommendations will be brought to future Youth Committee meetings for action. She reminded the committee that anyone who enrolls in ISY, can continue into post-secondary education and continue to receive services.

### Agenda Item 5 – Adjournment

With no additional business for the Committee, Pulford moved to adjourn at 9:15 a.m.

Adjourned: 9:15 a.m.

Respectfully Submitted:

Laura Cataldo  
Board Secretary  
Workforce Development Board of South Central Wisconsin, Inc.

Attachment for Board Records:

- Agenda
- Draft Minutes from January 21, 2016
- Recommendation Document