

Local Elected Officials Meeting

**Vern Gove, Columbia County Board
Joe Parisi, Dane County Executive
Russell Kottke, Dodge County Board Chair
Jim Schroeder, Jefferson County Board Chair
Robert Miller, Marquette County Board Chair
Marty Krueger, Sauk County Board Chair**

**June 7, 2016
9:00 a.m. to 10:00 a.m.**

**Workforce Development Board of South Central Wisconsin
3513 Anderson Street, Suite 104
Madison, WI 53704**

Members Present: Russell Kottke, Chair; Vern Gove, Marty Krueger, Joe Parisi, Jim Schroeder

Guests Present: Jeff Kostelac

Staff Present: Pat Schramm

Agenda Item 1 – Welcome & Introductions

Kottke called the meeting to order at 9:05 a.m. and welcomed everyone.

Agenda Item 2 – Review & Approval of the August 7, 2015 Local Elected Officials (LEO) Meeting Minutes

Kottke asked for a motion to approve the minutes of the August 7, 2015 Local Elected Officials meeting as presented. Schroeder moved to approve the minutes as presented. Krueger offered the second. No discussion followed on this motion. The vote was unanimous in favor of the motion.

Agenda Item 3 – Election of Officers

Kottke called for the election of officers. Schramm went over current officers and asked for nominations. She stated that the current Chair is Russell Kottke and the Vice Chair is Andy Ross. She asked for nominations.

MOTION: Krueger made a motion to nominate Kottke for Chair and Joe Parisi for Vice Chair. Schroeder offered the second. No discussion followed on this motion. The vote was unanimous in favor of the motion.

Agenda Item 4 – Follow-up Designation of the Workforce Development Board of South Central WI

Schramm gave an update on the designation of the Workforce Development Area and the Workforce Development Board. All the designation documents successfully were adopted by all 6 county Boards. The formal request for designation was submitted by Russell Kottke in December 2015. On May 16, 2016, we were notified that our request for designation was granted effective July 1, 2016. The designation is for a 4 year period through June 30, 2020. Schramm thanked the County Board Chairs and County Executive for all their help in the re-designation process with a special thank you to the Dodge County Attorney who helped to draft the boilerplate for the County Board resolutions.

Agenda Item 5 – Review of Workforce Development Board Strategic Plan

Schramm then reviewed the South Central Workforce Development Area Draft Workforce Innovation and Opportunity Act (WIOA) required strategic plan. Schramm reviewed the plan by sections.

Sections:

- I. Local Workforce Needs, Labor Market Analysis, and Assessment of Workforce Investment Activities and Assets – page 4
- II. Vision and Workforce Development Area Goals – page 18
- III. Governance and Structure – page 26
- IV. One-Stop Delivery System – page 32
- V. Results-Driven Talent Development System – page 38
- VI. Program Services – page 41
- VII. Service Providers and Oversight – page 69
- VIII. Performance and Accountability – page 71

She noted that the draft plan has been submitted to the State for review. Schramm will share the final plan after the state approves.

Agenda Item 6 – Update Worker Dislocations including Kraft-Heinz and Tyson

Schramm updated the members on the Kraft/Heinz and Tyson Foods dislocations. Schramm shared maps of the geographic dislocation of the workers. Schramm also gave a summary of activity.

Tyson

- 80 people separated on May 26 and another 12 will be separated the week of June 13
- The remainder out week of June 20 = 149
- All will be paid until July 9th
- We have 4 Job Center of Wisconsin workshops scheduled,
- Holding Office hours at the Tyson plant, library office hours and drop ins just for Tyson at the Job Center every Wednesday.
- Job fair for Tyson workers only June 28th at Jefferson Library
- Bi-Lingual Job Center of Wisconsin and Unemployment Workshop will be scheduled beginning of July

Kraft

Corporate:

- 93 corporate attended info sessions
- 74 attended a follow up workshop provided by UW continuing Ed

- We have 15 people from Corporate enrolled as of today. 15 corporate workers enrolled are headed to training, Program management, and supply chain and data management
- Staff has office hour's onsite on Thursdays, his schedule has been packed every Thursday with back to back meetings on the hour for the last 6 weeks

Production:

- We held 7 sessions for Kraft Production, 219 attended.
- Office hours at Madison College on Commercial Avenue on Tuesdays and has had good, steady response from workers. We are having a technical problem with enrolling because we do not have a date for separation – we are working on this with the company.

Agenda Item 7 – Review of One Stop Services for Program Year 2016

Schramm provided a review of the One Stop Services for Program Year 2016 which starts on July 1, 2016. Schramm reviewed the Services funded: Adult, Dislocated Worker, Out of School Youth and Adult, the related budgets for Program Year 2016 (July 1, 2014 – June 30, 2017) and Special Programs: Offender Re-entry, Foster Care Transition to Independent Living, DVR Youth Transition.

Lastly, Schramm asked for the members to approve the certification of One Stop Operator for the South Central Comprehensive Job Center which is the Dane County Job Center at Aberg Avenue. Schramm reviewed that each Workforce Development Area is required to competitively procure a One Stop Operator. Schramm reviewed the role of the One Stop Operator roles, the procurement process that the Workforce Development Board of South Central conducted and the results of the procurement.

The WDBSCW selected the Employment and Training Association (EATA) funded to serve as One Stop Operator. EATA has primary responsibility for the WIOA operations for Dane and Sauk County Job Centers. The primary staff person will be Julie Enloe. The contact award is for \$112, 400.

MOTION: After questions, Kottke asked for a motion to certify the Employment and Training Association as the South Central Workforce Development Area One Stop Operator. Pairsi moved to approve the minutes as presented. Gove offered the second. No discussion followed on this motion. The vote was unanimous in favor of the motion.

Agenda Item 8 – Adjournment

Kottke asked if there was any other issues to discuss. With no other business, Kottke moved to adjourn the meeting.

Adjourned: 10:10 a.m.

Respectfully Submitted:

Pat Schramm

Workforce Development Board of South Central Wisconsin, Inc.

Attachment for Board Records:

- Overview of WIOA Plans, Programs and Funding 6/7/2016
- Budget Summary 6/6/2016
- Update Kraft Heinz Dislocations and Activities 6/7/2016
- Minutes LEO 8/7/2015

THIS IS AN OPEN MEETING AND WILL BE HELD IN ACCORDANCE WITH ALL APPLICABLE LAWS, ORDINANCES, AND REGULATIONS PERTAINING TO OPEN MEETINGS.

Anyone attending this meeting who requires an interpreter, materials in an alternate format, or other accommodations to access this meeting are asked to contact the Workforce Development Board of South Central Wisconsin office at (608) 249-9001 in advance of the meeting so that arrangements may be made. The meeting location is accessible by ADA standards.