



Center for Healthcare Education and Simulation Guidelines

The CHES is a safe learning environment where participants learn through active participation in an environment where errors are integral to learning and enable a safe place where patients cannot be harmed. The mannequins respond as a human being would respond to your care. You will be able to perform an assessment, administer medications, perform nursing skills and integrate theory into a clinical environment. It is expected that participants will follow ground rules listed below.

1. As a participant, you are expected to conduct yourself in a professional, responsible, and ethical manner. This conduct includes, but is not limited to, the following areas:
 - You must dress in proper attire that would be acceptable while treating a patient in a healthcare setting.
 - You must treat the mannequin in the same professional manner that a patient would be treated.
 - Absolutely no unprofessional conduct will be tolerated with regard to the mannequins, CHES staff or Edgewood faculty including, but not limited to:
 - Inappropriate comments
 - Inappropriate giggling, laughing or distracting others.
 - Ignoring CHES staff or Edgewood faculty instruction
 - Failure to be adequately prepared for simulation
 - Cell phone or computer usage in the CHES
 - Any behavior that CHES staff or Edgewood Faculty view as unprofessional.
 - No conversations or engaging in other activities not related to observations of the simulation experience are permitted.
 - The CHES staff and/or Edgewood faculty reserve the right to remove you from the CHES if perceived to be behaving unprofessionally.
 - If you are asked to leave the CHES your action may result in a failed clinical rotation. Your conduct will be reported to Edgewood School of Nursing administration for possible disciplinary action.
2. As a participant you are responsible for fully preparing yourself prior to visiting the CHES as well as actively participating in all aspects of the simulation experience.
 - Arrive the day of simulation with your written preparation completed and reflecting your own work, not reflective of anyone else's work. All preparation materials should be carefully read and any concerns or questions should be handled, by the clinical instructor, **prior** to the day of the CHES visit.
 - It will be understood that during the simulation experience that you may be asked to be an observer and give constructive criticism to fellow students in the process of learning. This needs to be done in a respectful manner.

- Anything that was observed during your simulation experience must be kept confidential. This includes your observations of your fellow students and of the scenario that was presented by your clinical instructor. HIPAA confidentiality rules and guidelines apply to both of these components. Failure to comply with these rules/guidelines would be considered a breach in confidentiality and would be treated as such regarding academic consequences.
3. As a participant, you acknowledge and understand that your participation at the CHES authorizes the video taping of your lab experience and that this videotaping may be viewed and used for educational purposes beyond the day of the CHES visit. Videotaping is essential to the simulation learning experience and will be used to critique, evaluate and learn from the experience.
 4. As a participant, you acknowledge that the facility and equipment at the CHES must be properly maintained by all visitors. In this effort you are asked to:
 - Limit food and beverages to authorized conference rooms only.
 - Honor the **no cell phone and computer use policy**. Cell phones and computers are prohibited from personal use. Only authorized use of such devices for learning purposes will be granted by CHES staff or your clinical instructor.
 - Honor the **no pens, markers or ink-based writing utensils in the simulation room policy**. The ink cannot be removed from the mannequins. Pencils may be provided by CHES if you do not have one on the day of the visit.
 5. As a visitor, you acknowledge that you are to park in designated CHES parking spots. Non-designated spots or the CHES Management spot are not allowed. CHES designated parking spots are located at the far West end of the parking lot.

******I agree to the above conditions when participating in simulation at the CHES. I understand that failure to comply with any of the above guidelines may result in my removal from the CHES, result in a report to the school of nursing administration, and may result in a potential failing grade in the clinical course. I assume full responsibility for my actions and professional behavior.**

Student Signature: _____

Student Name: (Please write legibly) Date: _____

Edgewood Faculty Verification: _____

Name: (Please write legibly) Date: _____

(Revised 4-30-2015 UGCC)