

Workforce Development Board of South Central Wisconsin, Inc. Full Board Meeting

**Tuesday, November 1, 2016
The Edgewater Hotel
1001 Wisconsin Pl, Madison, WI 53703**

**Full Board Meeting – 10:30 a.m. to 11:15 a.m. – Ballroom C
Annual Meeting – 11:30 a.m. to 1:00 p.m. – Ballroom A-B**

Members Present: Alan Langeteig, Chair; Dave Branson, Pam Christenson, Ed Clarke, Kathy Cromey, Paul Dietmann, Nancy Elsing, Kevin Gundlach, Randy Guttenberg, Matt Hurtienne, John Lalor, Nick Lampone, Francis Langer, Joe Ledger, Barb LeDuc, Ann McNeary, Melissa Montey, Dave Phillips, Brian Pulford, Ryan Pulvermacher, Dave Robinson, Steve Rush, Howard Teeter

Guests Present: Jon Danforth, Aliana Ehers, Julie Enloe, Marty Krueger

Staff Present: Pat Schramm, Seth Lentz, Erin Bechen, Lameece Tyne, Danica Nilsestuen, Tia Rice, Michael Stluka, Jackie Hall, Kim Larsen, Andy Clayton

Langeteig called the meeting to order at 10:32 am. He noted a quorum was present and the meeting was properly noticed.

Agenda Item 1 – Introductions & Announcements

Langeteig welcomed everyone and everyone introduced themselves. He asked if there were any public comments to be presented. There was not public comment offered.

Agenda Item 2 – Review and Approval of the September 22, 2016 Board Meeting Minutes –

Langeteig asked for a motion to approve the September 22, 2016 meeting minutes as presented. Pulford moved to approve the minutes as presented. McNeary offered the second. No discussion followed on this motion. The vote was unanimous in favor of the motion.

Agenda Item 3 – Election of Officers

Langeteig reported that in September, the Executive Committee requested that the Chair and Past Chair prepare nominations for officers for the next two year period of January 1, 2017 through December 31, 2018. Recommendation from the Nominating Committee include:

- *Chair Elect: Laura Cataldo, Associate Director of Maxim Consulting Group, LLC*
- *Secretary: Brian Pulford, Manager of Labor Relations, John Deere Horicon*
- *Treasurer: Kathy Cromey, Owner of Cromey, Freye and Associates*

MOTION: Langeteig asked if there were any additional nominations. Hearing none, he asked for a motion to approve the nominations as presented. McNeary moved to approve the motion as presented. Phillips offered the second. No discussion followed on this motion. The vote was unanimous in favor of the motion.

Agenda Item 4 – Recommendation for Change to Training and Support Services Payment Policy

Schramm directed members to a handout and stated that we are asking for approval for our Training and Support Services Payment Policy. The procedure will go to the Planning and Development Committee. She stated that the Board is asking for the change because under the Workforce Innovation and Opportunity Act (WIOA), several expensive items have shifted from the expenses category of training to the expenses category of supportive services. In the past, books and fees would be in the training category. For training, tuition is the only thing that can be charged.

Prior policy under Workforce Investment Act (WIA): The WDBSCW will provide funding up to an annual maximum amount of \$1,000 (\$500/semester) for support services and \$3,000 (\$1,500/semester) for training services.

Recommended new policy under WIOA: The WDBSCW will provide funding up to an annual maximum of \$4,000 (\$2,000/semester) for training and support service costs. The WDBSCW has specific guidelines to be followed for financial support being requested. Extenuating circumstances can be presented to WDBSCW staff with proper justification.

Schramm reviewed the expense categories and noted that the Planning and Development Committee will review and update the expense categories at their next meeting.

She noted the reason that we are requesting this policy now is because we need to retroactively make adjustments to educational expenses that were incurred prior to our receiving the final regulations. Specifically when the fall school were made fees and books were assigned to the training funds. Lameece will need to adjust, now that we have the final regulations.

MOTION: Langeteig asked for a motion to approve the new Training and Support Services Payment Policy as presented. Gundlach moved to approve the motion as presented. Elsing offered the second. No discussion followed on this motion. The vote was unanimous in favor of the motion.

Schramm review logistics for the Annual Meeting/Luncheon and members moved to Ballroom A-B.

Agenda Item 5 – Welcome Guests to the Annual Meeting

Langeteig welcomed guests and provided a welcome statement.

Agenda Item 6 – Overview of Panel Reflection

Schramm provided an overview of the meeting and panel around entrepreneurship.

Christenson introduced and moderated the panel discussion.

- *Gregory St Fort – Executive Director of 100 State*
- *Heather Wentler – Executive Director and Co-Founder of Doyenne Group and Founder of Fractal and Madison SOUP*
- *Randy Guttenberg – District Administrator for the Waunakee School District*

- *Bryan Woodhouse – Madison College – Dean for the School of Business and Applied Arts and Leads Madison College’s Center for Entrepreneurship*

Agenda Item 7 – Presentation of Aspire and Making a Difference Awards

McNeary and Langeteig presented Aspire Awards and Making a Difference Awards to businesses and program participants.

Agenda Item 8 – Thank You and Adjournment

Langeteig thanked everyone for attending.

With no additional business for the Committee, Langeteig asked for a motion to adjourn at 12:59 p.m.

Adjourned: 12:59 p.m.

Respectfully Submitted:

Laura Cataldo
Board Secretary
Workforce Development Board of South Central Wisconsin, Inc.

Attachment for Board Records:

- Agenda
- Draft Full Board Meeting Minutes from September 22, 2016
- Board Nominations
- Training and Support Services Payment Policy Handout
- Annual Report